



## PERSONAL RESUME

**ARTHUR T. SWANSON, JR.**

E-Mail: Art.Swanson@LightnerGroup.com

612 HOWARD STREET, #390

SAN FRANCISCO

CALIFORNIA 94105

415-267-2900

FAX - 267-2905

WWW.LIGHTNERGROUP.COM

### General Background:

Born in 1957 in Kingston, New York. One son. Special interests include cooking, music, golf, bike riding & sports viewing.

### Career Experience:

1988-Present: *Lightner Property Group, Inc. San Francisco, CA.*  
Chief of Operations

- Oversee all apartment units, flats and commercial property
- Coordinate all apartment unit and building renovations
- Establish all rental rates for vacant apartments
- Coordinate marketing efforts
- Supervise all on-site managers
- *Expert witness for San Francisco Rent Board cases and civil cases*
- *CCRM class instructor for SFAA and RHA courses*

1982-1988: *Productions, Inc. San Francisco, CA.*  
Fundraising Supervisor

- Supervised Staff of 15 telemarketers

### Professional Licenses Held:

2005-Present *California Certified Residential Manager,*  
*California Apartment Association*

2000-Present *Real Estate, California*

1989-Present *Notary Public, California*

### Memberships and Professional Associations:

2006-Present *San Francisco Small Business Network*  
Board of Directors  
President (2008-2009)

2005-Present *Professional Property Managers Association*  
Board of Directors  
San Francisco, CA

2005-Present *Building Owners and Managers Association*  
Government & Public Affairs Committee  
San Francisco, CA

2006-Present *National Association of Residential Property Managers*

### Volunteer Positions & Awards

2003-Present *St. Ignatius Shelter Meal Program*  
Supervising Chef

2008 San Francisco Apartment Association  
Property Manager of the Year